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Organisation internationale de normalisation
International Organization for Standardization
Международная Организация по Стандартизации



Our ref. COPOLCO 41/2009

TO THE MEMBERS OF COPOLCO

Date 2009-07-31

ISO/IEC Joint Working Group to revise ISO/IEC Guide 51: Call for nominations

Dear Sir or Madam,

We are referring to COPOLCO Resolution 15/2009 (overleaf), and the report from IEC under item 14.3 of the unconfirmed minutes of the 31st COPOLCO plenary meeting. Members will recall that the IEC Standardization Management Board (IEC/SMB) accepted the ISO Technical Management Board's invitation to cooperate on the revision of ISO/IEC Guide 51, *Safety aspects – Guidelines for their inclusion in standards*, last published in 1999.

At the COPOLCO meeting, the IEC representative had explained that the IEC Advisory Committee on Safety (IEC/ACOS) would undertake the revision with participation of ISO/COPOLCO experts.

ACOS is now implementing the decisions taken at their last meeting on 20-21 May 2009. One decision, supported by the SMB, was to invite the participation of additional experts from technical committees within IEC directly concerned by ISO/IEC Guide 51. For background information about the proposed scope and composition of the group, and with the kind permission of the ACOS Secretary, we have enclosed an extract of the minutes from the last ACOS meeting as Annex 1.

ACOS has also recommended participation of experts from ISO technical committees directly impacted by the revision of ISO/IEC Guide 51, in addition to experts from COPOLCO. This proposal is under consideration.

In the meantime, and in order to allow timely progress of the work, COPOLCO members are therefore invited to nominate experts by filling in and submitting the form at Annex 2, to copolco@iso.org, **by 15 September 2009**.

We thank you in advance for your attention to this matter.

Yours faithfully,

A handwritten signature in cursive script that reads 'Dana Kissinger-Matray'.

Dana Kissinger-Matray
Secretary of COPOLCO

Enclosures

COPOLCO Resolution 15/2009

Working group on product safety

COPOLCO,

thanks the working group on product safety and its co-chairs, Dr. Elizabeth Nielsen (SCC) and Ms. Ratna Devi Nadarajan (DSM), for their report appearing at COPOLCO 21/2009,

notes the resignation of Dr. Nielsen as co-chair, and expresses its appreciation to Dr. Nielsen for her leadership of the group,

welcomes Ms. Robyn Easton (SA) as new co-chair of the group,

further notes the forthcoming revision of ISO/IEC Guide 51, *Safety aspects – Guidelines for their inclusion in standards*,

recommends that rationale statements be considered as one aspect within the future revision of ISO/IEC Guide 51,

approves the group's recommendation to expand the survey on use ISO 8124, *Safety of toys* to the members of DEVCO,

encourages harmonization of toy safety standards,

commends the establishment of a task group on consumer and societal issues within ISO/TC 229 *Nanotechnologies*,

notes the forthcoming enquiry to ISO and IEC on ISO/IEC Draft Guide 37, *Instructions for use of products by consumers* and a parallel revision of IEC 62079, *Preparation of instructions – Structuring, content and preparation*, currently at the CD stage,

decides to request IEC to consider including provisions for adequacy of instructions within the revision of IEC 62079, and then, upon publication of ISO/IEC Guide 37, to consider initiating an early revision of ISO/IEC Guide 37 to include provisions on assembly and maintenance.

account comments received and discussions at the ACOS meeting. Target date: 2009-06. ACOS further requested the circulation of the guide to IEC Council members for final voting and publication as a new IEC Guide. The SMB is invited to request CENELEC to withdraw CENELEC Guide 29 after publication of the IEC Guide.

Action: Late TC 61 comments received on the proposed IEC Guide on surface temperatures

G. Bukkjaer will investigate which database with regard to the arm's reach had been used for the development of the CENELEC Guide and communicate his findings to all ACOS members by means of an informative ACOS document. Target date: 2009-07.

4.6 Revision of ISO/IEC Guide 51:1999, Safety aspects – Guidelines for their inclusion in standards, in cooperation with COPOLCO , **ACOS/533/DC** and **ACOS/541/INF**

ACOS stated that it accepted participating in the revision work of the basic ISO/IEC Guide 51. ACOS also requested a yearly rotating leadership and secretariat between ISO and IEC which had been the approach taken for the development of the first edition of ISO/IEC Guide 51.

The following ACOS members agreed to participate in the revision work: F. Harless (as leader and ACOS chairman), Ch. Jacquemart (as ACOS secretary), T. Clerkx, E. Tison. Other ACOS members stated that they would arrange for appointments of suitable experts representing their TCs / SCs, namely TC 44, TC 56, TC 61, TC 62, SC 65A, TC 108 by 2009-07-31. G. Bao and I. Maeda accepted participating as corresponding members.

It was pointed out that ISO/IEC Guide 51 is frequently used in both ISO and IEC and that the existing approach taken in the guide should be maintained to the largest extent possible. Any introduction of substantial changes into the guide should be considered very carefully.

G. Bukkjaer indicated that work had not yet started in ISO.

ACOS Recommendation 2009-05/02: Revision of ISO/IEC Guide 51:1999, Safety aspects – Guidelines for their inclusion in standards

In response to SMB decision 134/13 ACOS agreed to participate in the revision work of ISO/IEC Guide 51 and developed a list of experts willing to participate in this effort. ACOS requested that the following approach be taken and proposed to ISO:

- a) an ISO/IEC Joint Working Group should be set up, with yearly rotating leadership and secretariat between ISO and IEC (which was the approach already taken for the first edition of ISO/IEC Guide 51);
- b) the scope of the revision work should be clearly agreed at the beginning of the effort; considering that ISO/IEC Guide 51 is frequently used by many technical committees in both ISO and IEC the existing approach of Guide 51 should be maintained to the largest extent possible and any introduction of substantial changes into the guide should be considered very carefully.

Action: Revision of ISO/IEC Guide 51:1999, Safety aspects – Guidelines for their inclusion in standards

Further to the members already appointed at the ACOS meeting for this revision project the relevant ACOS members will arrange for additional appointments of suitable experts representing

TC 44, TC 56, TC 61, TC 62, SC 65A and TC 108. Target date: 2009-07.

4.7 Development of a new ISO/IEC Guide: Guidelines for the inclusion of security aspects in standards, by the ISO/IEC Strategic Advisory Group on Security, document **SMB/3971/DC**

ACOS examined the proposed ISO/IEC Guide on security and expressed concern about a mismatch of definitions taken from various sources such as ISO/IEC Guide 51, the ISO 31000 project, and the draft revision of ISO/IEC Guide 73 (planned to be published with an ISO logo only).

ACOS Recommendation 2009-05/03: Development of a new ISO/IEC Guide: Guidelines for the inclusion of security aspects in standards, by the ISO/IEC Strategic Advisory Group on Security

The SMB is invited to request the ISO/IEC Strategic Advisory Group on Security to bring safety related definitions in line with the definitions laid down in ISO/IEC Guide 51 and to improve the document in terms of editing.

5. Liaison activities

5.1 IEC Guide 104 – Contact points – To discuss any feedback from ACOS members, document **ACOS/536/INF**

The ACOS secretary reported that he had not received any comments from ACOS members in response to document ACOS/536/INF; it was therefore concluded that those TCs not yet covered by an ACOS contact point did not require any.

R. Schultz accepted to take over R. Bell's committees.

It was also agreed to allocate TC 115 to L. Farr, TC 116 to F. Harless, as well as TC 82, TC 88, TC 105 and TC 114 to H. Huhle.

Action: ACOS contact points

Ch. Jacquemart will revise the table of contact points taking into account the discussions at the ACOS meeting. Target date: 2009-08.

5.2 ACEC – Report by D. Moehr, document **ACOS/538/INF**

ACOS noted the report provided by D. Moehr. The ACOS chairman and secretary agreed to submit a report to ACEC in due time for their next meeting to be held in 2009-07 in Japan.

Action: ACOS report for ACEC

F. Harless and Ch. Jacquemart will prepare a brief report on ACOS activities and send it to ACEC in due time for consideration at the next ACEC meeting to be held in 2009-07. Target date: 2009-07.